



UNITED TRIBES
TECHNICAL COLLEGE

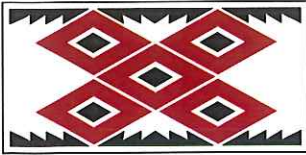
3315 University Drive • Bismarck, North Dakota 58504

701-530-0677 • Fax: 701-530-0601 • www.tjes.org



THEODORE JAMERSON ELEMENTARY SCHOOL
FAMILY HANDBOOK
2017-2018





UNITED TRIBES
TECHNICAL COLLEGE

THEODORE JAMERSON ELEMENTARY SCHOOL

3315 University Drive • Bismarck, North Dakota 58504

701-530-0677 • Fax: 701-530-0601 • www.tjes.org

Dear Parents & Guardians,

Welcome to Theodore Jamerson Elementary School (TJES)! Parents are a vital part of our school's success and we gladly welcome your input and suggestions throughout the school year. Your cooperation and help are essential in the education of your children. We are looking forward to a rewarding and exciting new year. On behalf of the administration, faculty and staff, we assure you that we are committed to TJES and our mission to teach and to facilitate learning in a cooperative, diverse, and safe environment.

We are honored to have the privilege to serve as the governing board for TJES.

Sincerely,

A handwritten signature in black ink, appearing to read "Bernard Strikes Enemy". The signature is fluid and cursive, with a long horizontal stroke at the end.

Bernard Strikes Enemy,
TJES School Board President

TJES Board Members:

Steve Shepherd

Arden Boxer – Staff

Bernard Strikes Enemy

Marlene Cook

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Welcome to Theodore Jamerson Elementary School (TJES). This handbook contains our school's policies and procedures. Please read this handbook carefully so you will be familiar with how our school operates. TJES staff is dedicated to providing students with the best education possible. We take this responsibility seriously and depend upon student and parent support in helping us achieve this goal. We are looking forward to a successful school year and would like to invite you to become actively involved in our school's activities. You can contact TJES at the following address and telephone numbers:

THEODORE JAMERSON ELEMENTARY SCHOOL

Monday - Friday 8:25 am- 3:15 pm
 Bismarck, North Dakota 58504
 Phone (701) 530-0677
 Fax (701) 530-0601
www.tjes.org

On behalf of the TJES staff I would like to take this opportunity to invite you to visit your child/children's classroom(s) at TJES anytime you like. **To ensure the safety of all, please check in at the office before visiting classrooms.** The office also has schedules of specific daily classes. We hope you will find this handbook helpful. If you have any questions feel free to contact us at the above number.

Sincerely,



F. Sam Azure, Principal

DAILY SCHEDULE: K - 4TH GRADE

Supervised Breakfast 7:45-8:15 am
 Supervised Playground 8:00-8:20 am
 First Bell..... 8:20 am
School Starts 8:25 am
 Morning Classes..... 8:25-10:50 am
 Lunch / Recess 10:50-11:45 am
School Ends 3:15 pm

DAILY SCHEDULE: 5TH - 7TH GRADE

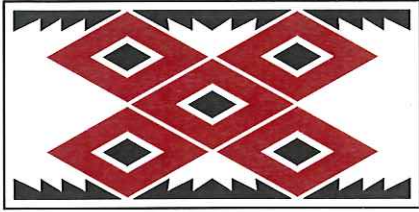
Supervised Breakfast 7:45-8:15 am
 Supervised Playground 8:00-8:20 am
 First Bell..... 8:20 am
School Starts 8:25 am
 Morning Classes..... 8:25-10:50 am
 Lunch..... 11:00-11:30 am
School Ends 3:15 pm



2017 - 2018 THEODORE JAMERSON ELEMENTARY STAFF

Name	Email	Position
F. Sam Azure	sazure@uttc.edu	Principal
Renee Connell	rconnell@uttc.edu	Administrative Assistant
Jana Jablonski	jjablonski@uttc.edu	Parent Liaison
Jan Lindsey	jlindsey@uttc.edu	Pre-Kindergarten
TBA		Kindergarten
Jodene Uses Many	jusesmany@uttc.edu	First Grade
Christina Brazell	cbrazell@uttc.edu	Second Grade
Tamara Bitz	tbitz@uttc.edu	Third Grade
Theresa Olson	tolson@uttc.edu	Fourth Grade
Tami Bornemann	tbornemann@uttc.edu	Fifth Grade
Vicki Stevens	vstevens@uttc.edu	Sixth Grade
Jody Odegaard	Jodegaard@uttc.edu	Seventh Grade
Michelle Burns	mburns@uttc.edu	Sp/Lan Pathologist
Brenda Jechort	bjechort@uttc.edu	Instructional Coach
Margo Krabbenhoft	mkrabbenhoft@uttc.edu	Res Rm Coord.
Gail Spilovoy	gspilovoy@uttc.edu	Resource Room
Roberta Aarfor	raarfor@uttc.edu	Resource Room
TBA Para		Para
Laura Hoerner	lhoerner@uttc.edu	Reading/ Math Center
Michele Mindt	m.mindt@uttc.edu	Intervention Teacher
Kim Freidt	kfreidt@uttc.edu	Counselor
Twilla Smith	tsmith@uttc.edu	PE/Health
Julie Baang	jbaang@uttc.edu	Music
Mark Anderson	manderson@uttc.edu	Tech/Gifted Talented
Chelsea Kuhlmann	ckuhlmann@uttc.edu	Social Worker
Peggy Stromstad	pstromstad@uttc.edu	Librarian
True Clown	tclown@uttc.edu	Custodian
Homer Cook	hcook@uttc.edu	Custodian
Barbara Strikes The Enemy	bstrikestbeenemy@uttc.edu	FACE Parent Educator
Mary Jo LaRocque	mlarocque@uttc.edu	FACE Parent Educator
Theresa Tracke	ttracke@uttc.edu	FACE Para
Judy Greis	jgries@uttc.edu	FACE Adult Edu. Coord
TBA		FACE Pre-School Teacher





**UNITED TRIBES
TECHNICAL COLLEGE**
THEODORE JAMERSON
ELEMENTARY SCHOOL

VISION

We are here to prepare children to be successful citizens in a diverse world.

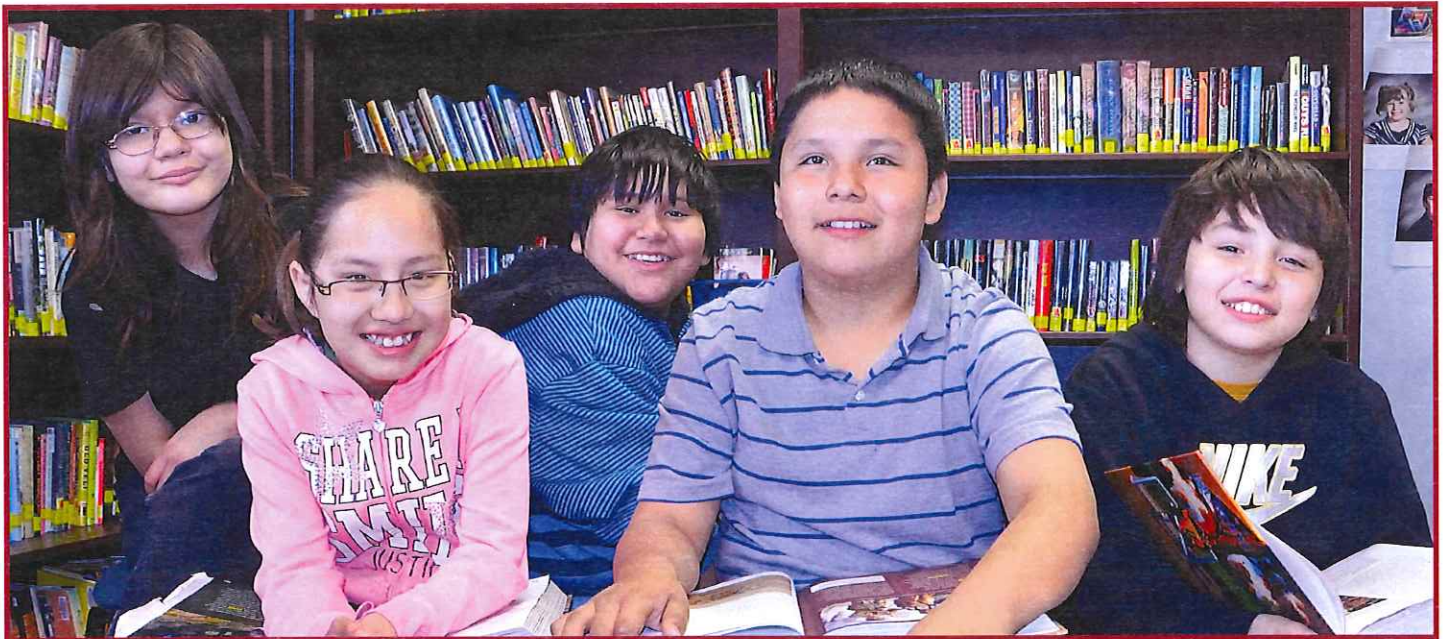
MISSION

To teach and to facilitate learning in a cooperative, diverse and safe environment.

SCHOOL PHILOSOPHY

We at Theodore Jamerson Elementary believe that each student:

- 🍏 is an individual with unique talents and skills
- 🍏 is encouraged to develop a positive attitude toward self and learning
- 🍏 is given the opportunity for awareness of different cultures
- 🍏 will deliver quality performance and experience success
- 🍏 is encouraged to continue life-long learning
- 🍏 will read proficiently by third grade





POSITIVE BEHAVIOR SUPPORT PROGRAM

The purpose of the Positive Behavior Support (PBS) Initiative is to improve academic performance. PBS is not a curriculum that dictates what schools or districts must do; rather it is a way to create a positive climate that fits with the individual culture of each school. To do this, each school develops behavior expectations and then pro-actively teaches the students what those expectations “look like” in various school settings.

Theodore Jamerson Elementary School's behavior program is called the “Wasté Way”. Wasté is a Dakota/ Lakota word that translates to good. These are the behavior expectations and examples at our school.



RESPECT SELF

Be an active listener & learner

Be prepared to:

Use proper language

Report harmful actions

Eat your own food

Be on time

Participate

Be attentive

Stay in the playground boundaries

Dress appropriately

Be willing to try new experiences

RESPECT OTHERS

Use kind words

Follow Directions

Quietly wait for others

Accept differences

Walk on the right

Use quiet voices

Maintain personal space

Use table manners

Use appropriate table talk

Use hands & feet in a friendly manner

Be courteous

Take turns & wait patiently

Include others

Share

Practice privacy in restroom

Participate if asked

Be polite

RESPECT COMMUNITY

Use materials properly

Reduce-Reuse-Recycle

Keep areas neat & clean

Value displays

Keep playground clean

Dispose of trash properly

Turn off water when finished

Limit paper towel use

Keep bus vandalism free

Keep buildings vandalism free

Put materials away properly

RESPECT ENVIRONMENT

Dispose of trash properly

Value property

PBS is a seamless system in that the expectations apply to all students. PBS is also seamless in that ALL staff participates in pro-actively establishing the school culture.



HOW DO I REGISTER MY CHILD?

Children attending TJES **MUST HAVE** The following

- Official Birth Certificate
- Degree of Indian Blood **MUST HAVE** Proof of Custody
- Proof of Immunization against communicable diseases as required by the North Dakota Department of Health
- Documentation of a current physical is strongly encouraged
- Update Current Child Info

The registration packet must be filled out completely and turned into the school the day of enrollment. Parents enrolling children who **previously attended TJES must fill out new forms and update any information necessary.** TJES requires accurate emergency information for each child on the student's registration card. TJES recommends the parent/guardian designate someone (preferably local) as a contact in case an emergency arises and we cannot reach you.

WHAT SUPPLIES SHOULD MY CHILD BRING TO SCHOOL?

PLEASE LABEL EVERYTHING WITH A PERMANENT MARKER!

Pre Kindergarten Supplies:

- 1 - Back Pack or School Bag
- 1 - complete change of clothes
- 1 - Box of 8 count crayons (*Basic colors*)
- 3 glue sticks
- 1 - battle of glue
- 5 - #2 pencils w/erasers
- Antibacterial wipes
- Hand sanitizer

*Items may be shared with others

Kindergarten Supplies

- 1 - Back Pack or School Bag (*Bring to School Each Day*)
- 1 - Box of 8 Count Crayons* (*Basic Colors Only*)
- 3 - Glue Sticks
- Bottle of Glue
- 1 - Pair of Scissors
- 6 - #2 Pencils w/Erasers
- 1 - Pencil Box

*ALL * items will be shared with others.

First Grade Supplies

- 1 - Back Pack or School Bag (*Bring Each Day*)
- 1 - Box of Crayons
- 1 - Pair Blunt Scissors - (*Fiskars Type*)
- 3 - Glue Sticks
- 10 - #2 Pencils w/Erasers
- 2 - Pink Erasers
- 1 - Wide ruled notebook
- 1 - Pack Pencil top erasers
- 1 - Pencil sharpener

Second Grade Supplies

- 1 - Backpack
- 10 - #2 Pencils w/Erasers
- 1 - Pink Eraser
- 1 - Box of Crayons
- 4 - Glue Sticks
- 3 - Spiral Notebooks
- 1 - Pair Scissors (*Fiskars Type*)
- 1 - School Box
- 1 - Highlighter
- 1 Pack Pencil Top Erasers

Third Grade Supplies

- 1 - Backpack
- 10 - #2 Pencils w/Erasers
- 1 - Pink Eraser
- 1 - Box of 24 Count Crayons
- 3 - Glue Sticks
- 4 - Spiral Notebooks (*Wide - lined*)
- 2 - Two Horizontal Pocket Style Folders
- 1 - Ruler (*12 inch Plastic inch/metric*)
- 1 - Pair Scissors (*7" Fiskars Type*)
- 1 - Box 8 Count Colored Pencils
- 1 - School Box
- 2 - Highlighters - yellow
- 1 - Red or Purple Pen
- 1 - Pack Pencil Top Erasers
- 1 - Large box of Kleenex



Fourth Grade Supplies

- 10 - #2 Pencils w/Erasers
- 10 - Pencil Top Erasers
- 1 - Box of 24 Crayons
- 3 - Glue Sticks
- 5 - Spiral Notebooks (Wide - lined)
- 1 - Ruler (12 inch Plastic inch/metric)
- 1 - Pair Scissors (7" Fiskars Type)
- 1 - Box 8 Count Colored Pencils
- 1 - Pencil box
- 3 - Highlighters
- 1 - Hand pencil sharpener
- 1 - Large Box of Kleenex
- 4 - Two Pocket Notebooks w/Fasteners

Fifth Grade Supplies

- 10 #2 Pencils w/erasers 1 - Pink Eraser
- 3 - Glue Sticks
- 12 - Spiral Notebooks (Wide - lined) (70 Page Count)
- 6 - Two Pocket Style Folders
- 1 - Ruler (12 inch Plastic inch/metric)
- 1 - Pair of Scissors (7" Fiskars Type)
- 1 - Box 8 Count Colored Pencils
- 3 - colored Marking Pens
- 2 - 200 Count Wide - lined Loose Leaf Notebook Paper
- 3 - Highlighters

Sixth Grade Supplies

- 3 - Highlighters
- 10 - #2 Pencils w/Erasers
- 2 - Pink Eraser
- 3 - Glue Sticks
- 1 - Box 8 Count Markers (Thin)
- 6 - Spiral Notebooks (Wide - lined)
- 4 - Two Pocket Style Folders
- 1 - Pair Scissors (Fiskars Type)
- 1 - Box 8 Count Colored Pencils
- 2 - Red Marking Pens
- 3 - Erasable Pens (Black or Blue Ink Only)

Seventh Grade Supplies

- 10 - #2 Pencils w/Erasers
- 6 - Spiral Notebooks (College)
- 4 - Two Pocket Style Folders
- 1 - Ruler (12 inch Plastic inch/metric)
- 1 - Box 8 Count Colored Pencils
- 1 - 200 Count College Loose Leaf Notebook Paper
- 3 - Pens (Black or Blue Ink Only)
- 3 - Highlighters
- 1 - Pair of Scissor (Fiskars - Type)
- 2 - Glue Sticks

MAY I VISIT THE SCHOOL?

Visitors are always welcome at TJES. Call the office or stop in and let us know your plans. A note from the office will be given when the student is checked out. At times students and teachers are on field trips or in a testing situation so checking ahead would help with scheduling a good time to visit. TJES does require all visitors to stop in the office before visiting a classroom. This is for the safety of our students.

HOW DO I GET A MESSAGE TO MY CHILD?

Instruction time is very important. Messages will be promptly delivered to your child. Please call 701-530-0677.

WHEN DO REPORT CARDS COME OUT?

We are on a twelve week trimester reporting system. The first trimester ends on November 3rd. Parent/teacher conference are scheduled for two nights; November 16th and 21st. The second trimester will end on February 16th. Parent/teacher conferences are schedule for February 22nd and 27th.

The third trimester reporting period will end on May 23rd, which is also the last day of school.

Families will be notified as to the time/date and location for your visit. For the third trimester, report cards for pre-kindergarten through third will be mailed out. Grades fourth through seventh will be given to the student to take home. In addition to these report cards, parent/teacher conferences are a time to discuss the student's progress. Grading scales are available from each classroom teacher.

Parents are welcomed and encouraged to inquire about child\ children progress or concerns at anytime during the school year.



WHAT SERVICES DOES TJES OFFER MY CHILD?

TJES has a full range of services such as:

- Schoolwide Title I
- Speech/Language Services
- Special Education Services for all disabilities
- Social Work
- 21st Century
- FACE
- Music
- Physical Therapy and Mentoring.
- Learning Disabilities /Services
- Tutoring
- Counseling
- English Language Learners
- Gifted and Talented
- Library
- RTI
- Occupational Therapy

WHAT ABOUT STUDENT RECORDS?

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. §1232g;34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students." Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless parents or eligible students have difficulty in coming to the school to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school correct records they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- School officials with legitimate educational interest;
- Other schools to which a student is transferring;
- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;

- Appropriate officials in cases of health and safety emergencies and;
- State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

Parents of transfer students will be asked to sign a "Release of Records" form, which will facilitate the arrival of records from the student's former school. Please provide the former school name, address and phone number.

The permanent record is kept in the school office and may include: basic information about students, parents' names, address, birth date and place, degree of Indian Blood, Tribal enrollment, gender, grades, grade level achieved, attendance, accident and health records, portfolios and other information that the school feels should be included. **You may review your child's record at any time by contacting the school office. Copies of court ordered documentation concerning the student which may include but is not limited to court ordered custody, divorce decree, court ordered placement, and voluntary placement must be on file at TJES.**

Special education records are kept in a separate locked fireproof file cabinet in the special education office and may include:

- Family background information
- Intelligence test scores, both group and individual
- Aptitude test scores
- IEPs
- Reports of psychological evaluations including intelligence, personality, and academic information obtained by test administration, observation or interviews
- Achievement level results
- Participation in extracurricular activities such as offices held, awards, and honors.
- Teacher anecdotal records
- Disciplinary information
- Special education files, including the record of the multidisciplinary staffing on which placement or non-placement was based, and all records relating to special education hearings and appeals
- Verified reports or information from non-educational persons, agencies or organizations



Parents, authorized representatives, and students have the right to:

- Inspect and copy permanent and special education records
- Control access and release of school student records and/or request a copy of information released
- Be notified of persons, agencies, or organizations having access to student records without parent consent documented by a sign in sheet

Notice is hereby given that access is afforded on a need basis to:

- Teacher of child
- Principal/Designee
- Office Staff
- Other service providers employed by the school

WHEN SHOULD STUDENTS ARRIVE AND DEPART FROM SCHOOL?

The school provides supervision from **8:00 - 8:20 am** on the playground. Those arriving before **8:00 am** are **not supervised** on the playground. However, **breakfast is served from 7:45 - 8:15 am** and supervision is provided at the cafeteria at these times. Students must leave the cafeteria by **8:15 am** and arrive in their classrooms no later than **8:25 am**. Students are allowed in their classrooms at **8:20 am**. Students are counted tardy after **8:25 am**. Attendance will be taken in the morning and afternoon. School is dismissed at **3:15 pm**. Students should go home immediately after school unless they are participating in an after-school supervised activity. **No supervision is provided after school hours (3:15 pm.)** on the playground. Once students arrive at school, they may not leave without being signed out by a parent or guardian, or without permission from the classroom teacher. A note from the office will be given when the student is checked out.

WHAT ARE TJES AFTER SCHOOL AND 21ST CENTURY ACTIVITIES?

Students are encouraged to participate in the after school activities:

- Parents will be notified at the beginning of each month of a list of activities being offered. Schedules, places the activities meet and guidelines to be followed will be included. Parents must sign and return the permission slip before a child is allowed to participate. In the case of inclement weather or other staff obligations, the activities may be cancelled.
- To participate in after-school or 21st Century activities, students must attend a full-day of school, prior to the activity, with no behavior or tardy issues the day of the activity.
- FACE Program - Family and Child Education Program. Adult Education, Early Childhood Education pre-school with adult participation. Parent Education/Home visiting available to all families with enrolled child age prenatal to age six.

WHAT IS THE APPROPRIATE DRESS AND APPEARANCE FOR TJES?

TJES is focused on respect for self and others. The following Dress Code rules and procedures have been adopted as a matter of respect and to maintain the safety and wellbeing of the students. Additionally, this dress code seeks to prevent the development and activities of gangs within the school and to ensure a safe and drug free effective educational environment.

Students are asked to wear clothing that reflects self-respect and self-discipline.

Students are not allowed to wear:

- a.) any apparel, including jewelry, that displays drugs, vulgar, offensive or profane words, symbols or sayings;
- b.) clothing, jewelry, emblems, badges, symbols, signs or any other things that denote affiliation or membership, either knowingly or unknowingly, with any gang or cult;
- c.) clothing that displays undergarments or excessive cleavage.

No hats, bandanas or hoods shall be worn during school hours. Head phones are not allowed in school. Shoes must be worn at all times. Items of clothing and makeup that the principal deems inappropriate will be addressed on an individual basis.

The enforcement of the dress code shall be as follows:

- a.) the student may be sent home to change clothing, or if that is not possible, the principal will determine where and under what conditions the student will remain in school;
- b.) repeated offenses will require a parent conference.

Staff is not responsible for articles of student apparel or personal belongings that are lost, stolen, or damaged. **Toys, money, cards, cell phones and electronic games are not permitted.** Inappropriate jewelry and other accessories will not be allowed due to safety reasons.

Students displaying hickeys must cover these areas while in school. If a student arrives at school with visible hickeys, the parents will be notified and the students will be instructed to put on attire (clothing) that will cover the hickeys before being permitted to return to class. If the hickeys are in a location that cannot be covered with attire (clothing), or if they refuse to cover the hickeys, they will be sent home.



WHAT HAPPENS IF A STUDENT MISSES SCHOOL?

TJES expects your child to be in attendance everyday. School begins at **8:25 am** and ends at **3:15 pm** for ALL grades.

Parents are responsible for notifying the school when and if your child/children are absent by calling 701-530-0677, otherwise school personnel will contact you. TJES takes pride in continuing to improve our average daily attendance. TJES has attendance recognition procedures in place.

When students miss three days of school, a letter will be sent home. If absences continue to occur after seven days, the family will meet with the principal, social worker and a UTTC staff member. If a student accumulates 12 or more days, Burleigh County or Morton County Social Services will be notified and the family will meet with the TJES Stay in School Committee. Regular and faithful attendance is a requirement if you want your child/children to be successful in school life. Students should be absent only in cases of illness or emergency.

The parent must sign out the student in the school once if they leave for any reason.

TJES, with its' *Stay in School* team, participates in a campus/ community effort to impact school attendance through preventive and early intervention services to students and families in order to create a positive experience between home, school and Campus/ Community services. The TJES Stay in School policy has a uniform procedure that will assist students and families to be in school on a regular basis.

The School TEAM has the Discretion of By-Passing Phase II if the Situation Warrants.

The Procedure is as Follows:

Phase I:

After three (3) days of tardiness or three (3) days of missed school, a form letter is mailed to the student's home informing the parent of the student's missed days.

Phase II:

After seven (7) days of tardiness or seven (7) days of missed school, the parent(s) meet with the school Principal

Phase III:

After twelve (12) days of tardiness or twelve (12) days of missed school, the parent(s) and student are referred to the "TJES Stay In School" team, which is composed of representatives from Theodore Jamerson Elementary School, Burleigh County Social Services, Burleigh County Sheriff's Department, UTTC Security, and a TJES School Board Member.

*A certified letter will be sent to the address on file two weeks prior to meeting.

For those families who do **NOT** attend the Stay in School meeting,

all information will be automatically turned over to Burleigh County Social Services as Educational Abuse and Neglect and Burleigh County Sheriff's Department for the ND Compulsory Attendance Law.

Phase IV:

Families that were at Phase III of the Stay in School policy the prior school year will be referred to the School Team after six (6) tardies or six (6) missed days from school.



WHAT HAPPENS IF MY CHILD IS LATE FOR SCHOOL?

Your child needs to report to the office when arriving after 8:25 am.

Tardy: Students must be here by 8:25 am to avoid being tardy. If your child/children is absent or tardy they will **NOT** be permitted to participate in any after-school activities scheduled that day.

Tardy minutes count towards absences.



WHEN SHOULD I KEEP MY CHILD HOME FOR BEING ILL?

Student Health is available to see your child (if you are a UTTC student) and help determine if they should attend school or stay home. If your child is suspected of having a communicable disease, we ask that you keep your child home until they are no longer contagious. Parents/guardians should notify the school office or student health when these types of diseases are discovered.

A doctor's note is required to bring your child back to school on the same day they went home sick.

HOW AM I NOTIFIED ABOUT SCHOOL CLOSING?

When there is an emergency closing an announcement will be made. When those conditions occur, announcements of an emergency closing is broadcast using the following stations: (AM)

KFYR550, (FM) 92.9, 94.5, 97.5, 98.7, 101.5, 103.3 and TV channels, 5, 12, or 17 or cable 7, 11 and at www.uttc.edu. TJES also utilizes an **Emergency Notification System (ENS)**. Parents must notify the ENS coordinator with current contact information. Unless an announcement of an emergency closing is made, **SCHOOL WILL BE IN SESSION**. If wind chill temperatures reaches 10 below zero, students will stay inside for recess and a bus will go around campus to pick up or drop off students.

WHAT ABOUT AN EMERGENCY PROCEDURE PLAN?

Emergency policy

A safe environment for students, staff and support personnel is a priority for TJES and UTTC. To maintain a safe environment, we participate in emergency and crisis response drills. TJES will be conducting various drills throughout the school year to help everyone understand the importance of these procedures and explain the various types of drills.

Emergency Notification Service (ENS)

TJES in cooperation with UTTC uses an ENS. We encourage you to sign up for this service. <https://www.e2campus.net/my/uttc/signup.htm>. Notifications about weather related closures, early closings, or emergency situations (or emergency drills) are shared on the type of electronic media you selected; mail, phone, and/or phone texts messages. Signing up for all three media types is recommended. When you sign up for this service, please select the TJES field to be made aware of TJES announcements.

Fire drills

To teach students the correct procedure of leaving the building and having teachers account for students when the fire alarm is sounded, TJES will conduct mandatory fire drills every month. By establishing and practicing this procedure, TJES reduces the chance of fear during an actual fire event.

Lock down drills

Each year TJES will conduct a mandatory "lock down" drill. This drill secures all buildings located on the UTTC campus. The purpose of this drill is to keep the students safe from outside or inside danger. During a "lock down" drill, all interior and perimeter doors to the school buildings will be locked. They will remain locked until the danger or issue is removed. To enable everyone to remain safe, no person will be allowed to enter the buildings or leave the building until the authorities authorize a release.

Shelter-In-place drills

The "Shelter-In-Place" drill will be conducted each school year. The purpose of this drill is to move to a safe location within the building in case of severe weather, tornadoes, or hazardous conditions outside the building.

SHOULD MEDICATIONS BE SENT TO SCHOOL?

All medications, prescription and over the counter medications must be taken care of in the following manner:

- Medication must be taken in the original container to the office
- Permission for distribution of medication must be filled out and signed by the parent
- School personnel will not administer medication without written authorization

... PLEASE DO NOT SEND MEDICATION WITH YOUR CHILD ...



WHAT HAPPENS AT BREAKFAST/LUNCH?

Breakfast/lunch is provided free of charge. Breakfast is served from 7:45 - 8:15 am. at the school cafeteria with supervision by TJES staff. Supervision begins at 7:45 am. Students must follow a designated route to and from the cafeteria. All students are required to take what is offered. Milk is required unless a doctor's excuse is provided. Appropriate social skills are expected in the cafeteria. Please notify the office of special nutritional concerns. Students may not purchase beverages from the pop machine in the cafeteria during school hours. Candy, gum, sunflower seeds, etc., will not be allowed in the school, bus, or cafeteria except by special permission of the student's teacher.



WHAT ARE THE ACADEMIC EXPECTATIONS AT TJES?

TJES takes pride in continuing to improve students' academic success. Parent support and involvement is necessary for students to do well in school. We welcome your participation in the school and as a support to your child by providing a learning environment at home. All students will be taught social skills at TJES. These procedures are followed in all areas of the school by all students and staff. A training session for parents may be provided so social skills can be taught and reinforced at home. Students are expected to come to class with materials, supplies and completed homework. Assignments are expected to be completed on time. Late assignments may result in a reduction in grade. Students may be required to complete unfinished work after school. Makeup work must be completed on one day missed, two days makeup, or at teacher's discretion. Any students receiving an incomplete on their report card must satisfy all the requirements assigned by the teacher within 15 school days.

WHAT ABOUT HOMEWORK?

Homework assigned by the classroom teacher is expected to be completed and turned in on time. Teachers may require students to finish work after school. Students may use the Homework Center when available.

MAY STUDENTS USE THE TELEPHONE?

TJES has several phones for school use. Students may use the phones for emergencies with permission from the staff person in that area. Students are encouraged to plan ahead for after school activities. Overuse may result in permission being denied. **Student cell phone use is prohibited during school hours.** Students will turn in cell phones on a daily basis. The parent/guardian will be required to pick them up from the principal if the student does not follow the rule.

WHAT ABOUT PHYSICAL EDUCATION CLASS?

If a student cannot participate in physical education, a note from a physician is required.



WHAT ABOUT DISCIPLINE?

- Student discipline relies on the cooperative effort of students, staff, and parents. Each classroom has consequences for misbehavior. A copy of rules and guidelines will be sent home by each classroom teachers. Above the line, below the line, bottom line, my fix it plan.
- Consequences for inappropriate behavior may include a verbal or written warning. Teachers may work out a specific behavior plan with the student and his/her parent(s). Such plans would be aimed at correcting specific student behaviors. Consequences may include exclusion from extra-curricular activities.
- Depending on the severity of the infraction, detention or suspension may be necessary. A parent will be contacted if a student commits an offense warranting in-school isolation, suspension, or recommendation for expulsion.

WHAT ABOUT RECESS RULES?

The playground is a fun place. TJES students are taught social skills for all situations. These skills are expected to be used on the playground. Playground safety is the main concern. The following rules are to ensure everyone's safety. Please review these rules with your child so they can participate on the playground in a fun and safe manner.

Students are expected to:

- Respect and care for each other
- Not leave the playground without permission
- Attend recess unless written documentation is provided by a physician
- Use play equipment appropriately
- Follow instructions of playground supervisors
- Wear appropriate clothing required for cold weather

Activities not allowed include, but are not limited to:

- Fighting, fake fighting or tackle games
- Throwing snowballs or other inappropriate items
- Skateboarding
- Rollerblading
- Using aluminum/wooden bats or hard balls

Consequence: Any student who violates the playground rules will be asked to stand in a time out area after the first warning.

If the problem continues, or if they are thought to cause harm to others, the student will report to the office. Parents will be called if the problem continues. An incident report will be filled out to address the area of concern. A copy will be given to the principal, classroom teacher, and parent.

WHAT ABOUT HARASSMENT?

Discriminatory Harassment Defined:

TJES does not tolerate harassment. TJES provides students an environment free of any form of harassment. All students have a right to learn in a safe, physical and emotional environment free from any type of harassment, intimidation, or victimization. TJES maintains a safe, supportive, and nurturing environment conducive to learning. Harassment is strictly prohibited.

Harassment Defined:

Harassment occurs when intentionally cruel incidents (hostility and/or aggression) are deliberately directed towards a person(s). A person is being harassed when he or she is exposed to negative actions on the part of one or more persons. Harassment also occurs when actions of one or more persons create an intimidating, hostile or offensive environment for an individual or small group of individuals.

Harassment encompasses a wide range of hurtful behaviors:

Physical: action oriented harm to another person's body or property such as pushing, kicking, hitting, pinching, unwanted physical contact, and any other forms of violence.

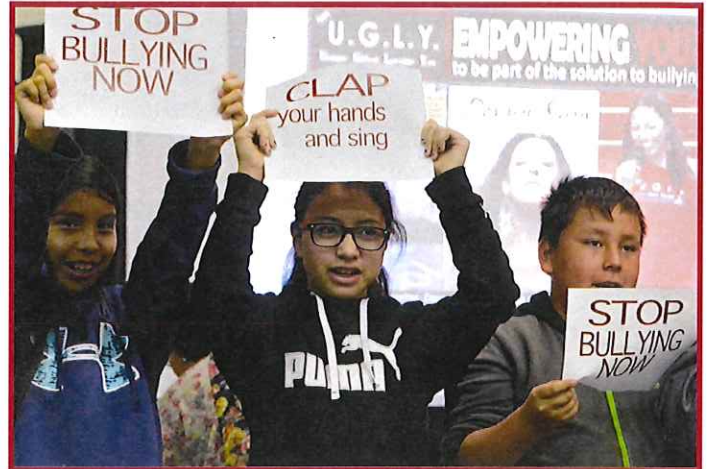
Verbal: using words to hurt or humiliate another person such as name calling, hurtful sarcasm, teasing, spreading rumors, taunting, and any other verbal threats.

Intimidation: arousing fear in an individual by emotional tormenting, gestures, ridicule, put-downs, exclusion from a group, humiliation and any other frightening behaviors. Intimidating by virtue of the display of gang colors, gang paraphernalia, gang signing, gang gestures, and other gang related actions is also prohibited.

Sexual: unwanted and unwelcome sexual behavior. Sexual harassment may result from someone's words, gestures, or actions (of a sexual nature) that make you feel uncomfortable, embarrassed, offended, demeaned, frightened, helpless or threatened. The target of sexual harassment and the harasser do not have to agree about what is happening; sexual harassment is defined by the girl/boy targeted.

Complaints: Any student who believes he or she has been the victim of prohibited harassment should make a prompt, oral or written complaint to the teacher, supervisor, building administrator or designee. TJES encourages informal, deliberate, and prompt resolution of concerns about harassment. If the complaint is not resolved informally, the facts surrounding the incident(s) should be submitted to the principal in writing and signed by the complaining student or his/her parent or guardian.

Complaints of harassment shall be promptly and thoroughly investigated by appropriate personnel. Corrective action for harassment will be taken. A written incident report will be filed.



BULLYING

For the purposes of this policy:

Bullying is defined as conduct prescribed in NDCC15.1-19-17 through NDCC15.1-19-22.

- A. *"Bullying"* means:
 - a. Conduct that occurs in a public school, on school district premises, in a district owned or leased school bus or school vehicle, or at any public school or school district sanctioned or sponsored activity or event and which:
 1. Is so severe, pervasive, or objectively offensive that it substantially interferes with the student's educational opportunities;
 2. Places the student in actual and reasonable fear of harm;
 3. Places the student in actual and reasonable fear of damage to property of the student; or
 4. Substantially disrupts the orderly operation of the public school.
 5. "Conduct" includes the use of technology or other electronic media.
 - B. Additional Information and Definition.
 1. Protected from discrimination by NDCC 14-.02.4-01 and federal law. The following classes are protected: race, color, religion, sex, national origin, age, disability (physical or mental), status with regard to marriage or public assistance.
 2. School property or the term on-campus refers to all property owned or leased by Theodore Jamerson (TJES) or United Tribes Technical College (UTTC), school buses, and other vehicles, or any TJES/UTTC sanctioned activity.



- C. School-sanctioned activity is defined as an activity that:
1. Is not part of TJES/UTTC curriculum or extracurricular program; and
 2. Is established by a sponsor to serve in the absence of a TJES/UTTC; and
 3. Receives TJES/UTTC support in multiple ways (i.e., not school facility use alone);
 4. Sponsors of the activity have agreed to comply with this policy; and
 5. TJES/UTTC have officially recognized through board action as a school-sanctioned activity.
- D. A School-sponsored activity is an activity that TJES/UTTC has approved through policy or other board action for the inclusion in TJES/UTTC school's extracurricular program and is controlled and funded primarily by TJES/UTTC.
- E. School staff includes all employees of TJES/UTTC, school volunteers, and sponsors of school-sanctioned activities.
- F. True threat is a statement that, in light of the circumstances, a reasonable person would perceive as a serious expression of intent to inflict harm.

Prohibitions

While at TJES/UTTC, on TJES/UTTC premises, in a TJES/UTTC owned or leased school bus or school vehicle, or at any TJES/UTTC sanctioned or sponsored activity or event, a student may not:

1. Engage in bullying,
2. Engage in reprisal or retaliations against,
 - a. A victim of bullying,
 - b. An individual who witnesses an alleged act of bullying,
 - c. An individual who reports an alleged act of bullying; or
 - d. An individual who provides information/participates in an investigation about an alleged act of bullying.
 - e. Knowingly file a false bullying report with TJES/UTTC.

Off campus bullying that is received on school property (such as cyber-bullying) is also prohibited. TJES/UTTC has the limited authority to respond to such forms of bullying.

REPORTING PROCEDURES FOR ALLEGED POLICY VIOLATIONS

Reporting requirements for school staff:

Any school staff member with knowledge or suspicion of a violation of this policy or who has received an oral or written report of a violation of this policy from a student, community

member, or anonymously, shall contact the principal to inform him/her as soon as possible. If the alleged violation implicates the principal, the school staff shall report the incident to the UTTC President; if the alleged violation implicates the UTTC President, the school staff member shall file it with the TJES School Board; should school administration determine that a school staff member knew of or suspected a violation of this policy and failed to report it in accordance with the procedure above, the staff member may be subject to corrective action up to and including termination, or for sponsors of school-sanctioned activities, other corrective actions.

Reporting options for students and community members:

Students and community members (including parents) may report known or suspected violations of the bullying policy using any of the following:

1. Completing a written complaint form: A complaint form will have the option of including his/her name on this form or filing anonymously. TJES/UTTC will place the form in a variety of locations throughout the school and should inform students and staff of these locations. The form may be returned to any school staff member, filed in at TJES/UTTC main office, or placed in a designated drop box located at TJES.
2. File an oral report with any school staff member. A complaint filed anonymously may limit TJES/UTTC ability to investigate and respond to alleged violations.

Reporting to law enforcement & others forms of redress

Anytime a school staff member has reasonable suspicion that a bullying incident constituted a crime, he/she shall report the incident to law enforcement. Also, nothing in this policy shall prevent a victim/his/her family from seeking redress under state or federal law.

Documentation & Retention

TJES/UTTC provides a form to report alleged violations of this policy. The form should be completed by school staff when they:

1. Initiate a report of an alleged violation of this policy; or
2. Receive an oral report of an alleged violation of this policy.

This form should be completed by an administrator when he or she:

1. Initiates a report of an alleged violation of this policy; or
2. Receives an oral report of an alleged violation of this policy. All written reports of an alleged violation of this policy received by TJES/UTTC shall be forwarded to the appropriate school administrator for investigation and retention. Report forms and all other documentation related to an investigation of an alleged violation of this policy shall be retained by TJES/UTTC for seven years after a student leaves TJES.



Investigation Procedures

School administrators or designees are required to investigate violations of this policy (as prescribed under "Prohibitions"), when in receipt of actual notice of an alleged violation. Actual notice of an alleged violation occurs when alleged bullying, reprisal, retaliation, or false reporting is reported using the applicable method(s) prescribed in the reporting section of this policy. Upon receipt of a report of an alleged policy violation, administration or designees shall first determine if the alleged policy violation is based on a protected class—whether actual or perceived. Reports involving a protected class shall be investigated in accordance with TJES/UTTC harassment/discrimination policy, including the time lines contained therein.

In all other cases, administration or designees shall determine the level of investigation necessary based on the nature of the alleged violation of this policy after considering factors such as, but not limited to: the identity of the reporter and his/her relationship to the victim/alleged perpetrator; the ages of the parties involved; the detail, content, and the context of the report; whether this report is the first of its type filed against the alleged perpetrator.

Based on the level of investigation administration or designees deem necessary, investigations may include any or all of the following steps or any other investigatory steps to determine that administration or designees deem necessary:

1. Identification and collection of necessary and obtainable physical evidence
(NOTE: In some cases physical evidence may be unobtainable, e.g., a private social networking profile);
2. Interviews with the complainant, the victim, necessary outside agencies and/or the alleged perpetrator. At no time during an investigation under this policy shall the victim/complainant be required to meet with the alleged perpetrator,
3. Interviews with any identified witnesses;
4. A review of any mitigating or extenuating circumstances,
5. Final analysis and issuance of findings in writing to the victim and bully and, if applicable, implementation of victim protection measures and disciplinary measures under this or other applicable policies.

Investigations shall be completed within 60 days unless administration or designee documents good cause for extending the deadline. Such documentation should be sent to the victim and alleged perpetrator during the investigation.

Disciplinary & Corrective Measures

When determining the appropriate response to violations of this policy, administration shall take into account the totality of circumstances surrounding the violation. Measures that may be imposed include, but are not limited to:

1. Out-of-school suspension or recommend expulsion. Due process procedures contained in the TJES/UTTC suspension or expulsion policy shall be followed;
2. Recommend alternative placement. This recommendation shall be submitted to the TJES Principal for approval or denial. The Principal may approve such recommendations only if the student has been given notice of the charges against him/her and an opportunity to respond;
3. Create a behavioral adjustment plan,
4. Refer the student to a school counselor,
5. Hold a conference with the student's parent/guardian and classroom teacher(s), and other applicable school staff,
6. Modify the perpetrator's schedule and take other appropriate measures to minimize contact with the victim;
7. If applicable contact the administrator of the web site on which the bullying occurred to report it.
8. Other options as deemed appropriate.

If misconduct does not meet this policy's definition of bullying, it may be addressed under other TJES/UTTC disciplinary policies. For bullying initiated off campus and received on campus (e.g., cyber bullying), TJES/UTTC only has authority to impose disciplinary measures if the bullying substantially disrupted the educational environment or posed a true threat. In all cases of off campus bullying received on campus, TJES/UTTC may only take corrective actions as described in items five through eight listed above. If the perpetrator is a school staff member, TJES/UTTC shall take appropriate disciplinary action including, but not limited to; a reprimand, modification of duties, suspension, or a recommendation for termination/discharge in accordance with any applicable law.



Victim Protection Strategies

When the allegation is confirmed that violation of this policy has occurred, the principal will notify the victim's and perpetrator's parents and shall implement victim protection strategies. These strategies shall be developed on a case-by-case basis after administration or designees have reviewed the totality of the circumstances surrounding the bullying incident(s) or other violations of this policy.

Strategies may include, but not limited to, the following:

1. Additional training for all students and applicable staff on implementation of this policy and/or bullying prevention;
2. Notice to the victim's teachers or other staff to monitor the victim and his/her interaction with peers and/or the assignment of a staff member to escort the student between classes;
3. Assignment of TJES/UTTC to monitor, more frequently, areas in the school where bullying has occurred;
4. Referral to counseling services for the victim and perpetrator;
5. Modification of the perpetrator's schedule and other appropriate measures imposed on the perpetrator (not the victim) to minimize the perpetrator's contact with the victim.

Prevention Programs & Professional Development Activities

In accordance with the applicable laws, TJES/UTTC shall develop and implement bullying prevention programs for all students and staff professional development activities.

Penalties for Harassment:

The school administration will determine appropriate consequences for violating this policy.

Consequences may include any or all of the following:

- Parents will be notified
- Referral to *Student Teacher Assistance Team* (STAT).
- Administering approved disciplinary practices and procedures at the building level
- Notifying the principal or other designee
- Notifying law enforcement officials
- Prosecution under state laws
- Suspension from school
- Recommendation for expulsion

WHAT ABOUT VIOLENCE?

TJES does not allow violent behaviors. Violent behaviors are considered but not limited to assault, disorderly conduct, larceny/theft, robbery, sexual offenses, terroristic threat, threats/intimidation, trespassing/loitering, truancy, vandalism/property damage, homicide and kidnapping. A written incident report will be filed.



WHAT ABOUT WEAPONS?

TJES does not tolerate weapons possession. Possession is defined as using, attempting to use, displaying, carrying, attempting to sell, or selling a weapon. A weapon is defined as anything that can cause bodily harm, including but not limited to knives, lasers, razors, clubs, metal chains or knuckles, explosives, nunchakus, guns and any object used as a weapon. Copies of weapons including guns, starter pistols (i.e. lighters or matches), and other look-alikes are to be considered as weapons for the purpose of this policy.

The gun-free schools act of 1997 dictates mandatory expulsion of 1 year for possessing a firearm on campus. A student will be suspended immediately in accord with Administrative Rule JDD/JDE-R if the building administrator or designee determines: A student who is defined as having a disability under the Individuals with Disabilities Education Act may be placed in an alternative educational setting for up to 45 calendar days, during which time a determination will be made as to whether bringing a weapon as defined by IDEA Regulation 300.520(d)(3) to school was a manifestation of the student's disability.

WHAT ABOUT SUBSTANCE ABUSE?

Smoking by TJES students is strictly prohibited. The incident will result in the student's parent(s) and Burleigh County Sheriff's Department being notified. North Dakota state law strictly prohibits underage students from smoking.

TJES follows a strict policy towards alcohol and other illegal drugs. Students may not possess, consume, or be under the influence of drugs. Drugs may include but are not limited to tobacco, inhalant use, alcohol, marijuana, methamphetamines, cocaine and other illegal drugs. This also includes abuse of over the counter medications or medications prescribed by a medical doctor.

- Staff member immediately reports student to the principal
- Principal calls parents/guardian and notifies the Burleigh County Sheriff's Department (misdemeanor offense)



- Student is suspended from all extracurricular activities as determined by the rules of the North Dakota High School Activities Association

Fist Offense:

- Parents and the Burleigh County Sheriff's Department will be notified
- Suspension for the remainder of the day (in-school or out of school)
- Student with their parent complete assigned drug education activity
- If assigned activity is not completed within three school days, the student will be suspended for one additional day in parent's custody

Repeat Offense will be dealt with on a case to case basis including:

- One day suspension in parent custody
- Attend appropriate chemical health class
- Chemical evaluation by an appropriate community agency at no cost to school
- A written incident report will be filed.

WHAT IF THERE IS REASONABLE SUSPICION A STUDENT IS UNDER THE INFLUENCE?

If there is reasonable suspicion that a student is under the influence of alcohol/illegal drugs:

- Staff member immediately reports student to the principal.
- Principal and reporting staff and/or counselor confer with the student as soon as possible
- If the student is under the influence, see above policy.
- If the nature of the problem cannot be determined, parent is contacted and conference scheduled that will include the principal and appropriate staff to review and gather information.
- A written incident report will be filed.



WHAT ABOUT GANGS?

Intimidation by virtue of the display of gang colors, gang paraphernalia, gang signing, gang gestures, and other gang related actions is prohibited. Gangs and gang colors (as interpreted by TJES) will not be allowed:

- Gang related items will be confiscated.
- A written incident report will be filed.

WHEN WILL BURLEIGH COUNTY SHERIFFS DEPARTMENT BE CALLED?

The Police Youth Bureau (PYB) may be called by school or parents for services when there are serious behavioral concerns.

The Burleigh County Sheriff's Department will be called when there is a serious concern that a child is or may be violating the law (illegal use or possession of drugs, disorderly conduct or serious threats etc.). A written incident report will be filed.

WHEN WILL BURLEIGH COUNTY SOCIAL SERVICES BE CALLED?

Burleigh County Social Services will be called when there is suspected abuse or neglect as defined by state law. TJES makes referrals for educational neglect. Educational neglect is defined as excessive absences from school that inhibit student learning.

WHAT ABOUT INCIDENT DOCUMENTATION?

TJES maintains written and/or video documentation for the following incidents:

- Violence (including but not limited to gang related incidents)
- Safety
- Substance abuse
- Inappropriate behaviors
- Bullying
- Harassment

WHAT ABOUT TECHNOLOGY USE?*

The use of the network is a privilege, not a right. Technology is used to promote learning of school related subjects and support activities, as approved by your teacher. The internet does include material that is not appropriate for students. Efforts are taken to protect students from inappropriate materials, but TJES cannot completely protect students from material that is not consistent with TJES goals. Students will use the internet within educational activity, such as performing research, online learning activities, developing projects, and disseminating information.

The following rules are implemented to maximize the educational opportunities available to your child while minimizing the risk of inappropriate use. Violations of these rules can result in a loss or restricted access to technology as well as other disciplinary or legal action.



Users of computers must:

- Be polite, never send messages that are unkind
- Follow the rules of TJES, local, state and federal laws.
- Use appropriate language.
- If used, responsibly employ TJES e-mail, blogs, Wikis, Google docs, etc.
- Respect the rights of others. Do not interfere with anyone's use of technology.
- Use technology for educational purposes only.
- Keep your password secure. Do not share your password with others or allow use of your account.
- When required, use internet under supervision of teacher or other school staff person
- Help others be responsible net citizens by immediately telling your supervisor about others not following the policy.

Unacceptable uses include, but are not limited to, the following:

- Send or collect obscene, abusive, or threatening material or engage in activities that supporting racism or sexism.
- Downloading unauthorized material
- Violating copyright laws
- Use of network for commercial or profit-making activities
- Sending or displaying offensive messages or pictures
- Illegal or inappropriate use of data in folders or work files
- Posting material without administrative approval
- Using another user's ID/password or accounts
- Cell phone usage during instructional hours
- Harassing, insulting, or attacking others
- Accessing other user's files without their permission
- Give the address, phone number, or last name of your self or other students or staff.
- Vandalism of computers, software, or networks which includes uploading, creating, or transmitting computer viruses as well as any malicious attempt to harm or destroy equipment and/or data

- Using the network for commercial purposes
- Social media is not allowed during school hours except with highly supervised projects as directed by the teacher.

* The Technology Acceptable Use Permission Policy must be signed and returned to the office before full access to internet resources is granted to your child.

Technology/Acceptable Use Policy (Requires Signature for Technology/Acceptable Use)

The use of technology and the Internet is a privilege, not a right. This privilege may be withdrawn if not used responsibly. Please discuss the following rules with your child. These rules will also be discussed in your child's classroom. To fully access technology resources, when you believe your child understands these rules, you and your child may sign and return the signature page.

Parent or Guardian:

- I have read the contract.
- I understand the use of technology is for educational purposes.
- I understand TJES cannot completely restrict access to controversial or inappropriate materials.
- I will not hold TJES responsible for material acquired on the Internet.
- I will report any misuse to the teacher or principal.
- I give my permission for my child to have supervised access to the Internet.
- I understand that if my child does not follow the rules, school &/or legal action may be taken.
- Inappropriate use is defined as using the Internet in any way that is contrary to school policy, local, state and federal law.
- If your child violates any rules, he/she may be subject to any one or all of the following consequences:

1. Suspension from class
2. Suspension from school
3. Restricted and/or loss of computer privileges

Parent Name (Please Print): _____

Parent Signature: _____

Date: _____

Student Contract

I understand the rules of using technology at school.

I agree to the TJES rules and consequences of technology use.

If I feel uncomfortable with any information I see, I will immediately tell the teacher or the adult who is in charge.

Student Name (Please Print): _____

Student Signature: _____

Date: _____



Permission to use photos:

Student art work/writing/photo/video may be considered for publication. This may include publication on the internet as part of our school's web page or other media during this school year. No student's full name, home address, telephone number, or e-mail will be published on the TJES web pages. Group student photos can be published showing students working on projects and other activities. First names can be published with those photos.

I give permission to allow my student's work and or photo to be used for publication and or projects.

Student Name _____

Parent _____

Date _____

WHAT ABOUT BUSING?

Riding the bus is a privilege, not a right.

Parents must sign up for the bus in the TJES office.

Students who ride the UTTC van/bus must obey the policies set forth by the TJES Board and directions from the driver and rider. Riding the van/bus is a privilege not a right. TJES van/bus drivers and rider are responsible for the safety of the students on the van/bus while entering, riding, and departing the vehicle. The driver and rider will notify the principal, transportation supervisor, and parents if a student is not following the bus policy. A video camera may record activity.

Waiting for and Loading the Bus:

- allow bus to come to a complete stop before approaching the bus
- no pushing or running to the bus
- passengers must wait for a signal from bus driver before crossing street
- depart only at designated stops

Bus/School vehicle Rules - Passengers must:

- fully comply with TJES social skills
- wear a seatbelt when available
- remain seated at all times
- keep head, hands, arms, and legs in the vehicle at all times
- never throw objects from the vehicle
- never shout to pedestrians or occupants in other vehicles
- not be loud or boisterous
- never touch emergency exit equipment except in an emergency
- wait for the bus to come to a complete stop before getting up to leave the bus
- be on time or you will be left

Bus Route:

- TJES provides transportation to students who live near the designated bus stops
- Bus stops are determined on a yearly basis
- Passengers are picked up and returned only at bus stops-no exceptions
- Bus times are set
- Bus times may change depending on weather and road conditions
- In case of inclement weather listen to local TV or Radio for changes in bus schedule.

Late Bus Pass:

- Students need a pass before riding the late bus. These passes are available to students who have registered to use the bus and have engaged in that day's after-school activity.
- prior arrangements must be made

Bus Infractions include but are not limited to:

Pushing, littering, shouting, insubordination, assault, vandalism, promiscuous behavior, harassment of a student, fighting, tripping, weapons, profane language threatening other students, or driver/rider, possession of tobacco, alcohol or other drugs. Failure to abide by the stated rules and policies may result in the loss of your bus privileges.

First Offense:

Written report to the principal, transportation supervisor, and parents. Bus privileges may be suspended up to three days.

Second Offense:

Written report to principal and parents. Principal meet with student and parent. May result in a suspension of bus privileges for up to five days.

third Offense:

Written report to principal and parents. May result in a suspension of bus privileges for the remainder of the school year. Parents have the right to appeal the consequences to the Theodore Jamerson School Board.

I HAVE RECEIVED, REVIEWED AND AGREE TO THIS BUS POLICY.

Parent/Guardian Signature _____

Date _____

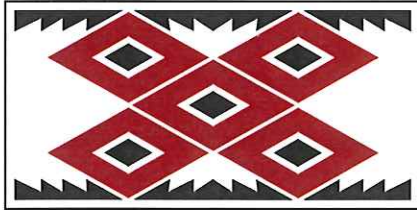
Student Name _____

Bus Stop _____

Revised 8/1/2016



2017-2018 ACADEMIC CALENDAR



**UNITED TRIBES
TECHNICAL COLLEGE**
THEODORE JAMERSON
ELEMENTARY SCHOOL

- August 1 Registration begins
- August 14 - 16 No school, in Service
- August 17 Students Return
- September 4 Labor Day (No School)
- September 11 Indigenous Day
- November 3 End of 1st Trimester (59 days)
- November 10 Veterans' Day (No School)
- November 16 - 21 Parent/Teacher Conference 3:15 - 7:00
- November 23 - 24 Thanksgiving Break (No School)
- Dec. 18 - Jan 1 Christmas Break (No School)
- January 2 Students Return
- January 15 MLK Day (No School)
- February 16 End of 2nd Trimester
- February 19 Presidents' Day (No School)
- February 22 - 27 Parent/Teacher Conference
- Mar 12 - 16 Spring Break (No School)
- March 30 - April 2 Easter Break
- April - TBA Smarter Balance Testing Start
- April - TBA MAPS Testing Start
- May 23 Last Day of School (60 days, 175 days total)

AUGUST 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

MARCH 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JULY 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**You may register anytime during school hours on or after*



ATTENDANCE POLICY

TJES expects your child/children to be in attendance everyday. School begins at 8:25 am and ends at 3:15 pm for ALL grades.

PARENTS ARE RESPONSIBLE FOR NOTIFYING THE SCHOOL WHEN AND IF YOUR CHILD/CHILDREN ARE ABSENT by calling (701) 530-0677, otherwise school personnel will contact you.

Refer to the STAY IN SCHOOL PROJECT POLICY for specific information on absent and tardy procedures. Regular and faithful attendance is a required for your child/children to be successful in school life. Students should be absent only in cases of illness or emergency.

The parent must sign out the student in the school office if they leave for any reason during the school day.

Kindergarten:

Kindergarten students missing more than twenty days of school will no longer be able to attend school at TJES. We do have a successful curriculum for kindergarten students.

Tardy:

Students must be here by 8:25 am to avoid being tardy. If your child/children arrives after 8:25 am they are considered tardy; they MUST stop in the office for a tardy slip before going to class.

After-School Activities:

If your child/children are absent or tardy they will NOT be permitted to participate in any after-school activities scheduled that day. According to the North Dakota Century Codes 15.1-20.02.1, 15.1-20-03

STAY IN SCHOOL PROJECT

Theodore Jamerson Elementary School, along with Burleigh County Social Services, Burleigh County Sheriff, Police Youth Bureau, UTTC Security, TJES School Board Member continue the campus/community effort to impact school attendance through preventive and early intervention services to students and families in order to create a positive experience between home, school and Campus/Community resources. The TJES Stay in School project has uniform procedure that will assist students and families to be in school on a regular basis.

The School TEAM has the discretion of by passing ANY of the PHASES if the Situation Warrants.

Phase I:

After three (3) tardies or three (3) missed days from school, a form letter is mailed to the students home informing the parent of the student's missed days.

Phase II:

After six (6) tardies or six (6) missed days of school, the parent(s) meet with the School Principal.

Phase III:

After twelve (12) tardies or twelve (12) missed days from school, the parent(s) and student are referred to the "TJES Stay In School Team" which is a team composed of representatives from Theodore Jamerson Elementary School, Burleigh County Social Services, Burleigh County Sheri Department, Police Youth Bureau, UTTC Security, and a TJES School Board Member.

Those families that do NOT attend the Stay In School meeting; all information will automatically be turned over to Burleigh County Social Service as Educational Abuse and Neglect and Burleigh County Sheriff's Department for the ND Compulsory Attendance Law.

Phase IV:

For families that were at Phase III of the Stay In School Project the prior school year will be referred to the School Team after six (6) tardies or six (6) missed days from school.

Parent/Guardian Signature _____

Date _____

Revised 8/1/2016

PARENT POLICY

Theodore Jamerson Elementary School encourages all parents to be involved in their child's education. The Parent Policy outlines activities that will be held during the school year.

- Parents will receive this document, Parent Engagement Policy, an agreement between the parent and school, outlining everyone's responsibility to support student learning.
- Enrolling their child, along with a handbook, supply list, and several other important documents, parents will receive a brochure of school and community services in their registration packet.
- Parent meetings are held at least two times each academic year during family night activities. We look forward to seeing you. These meeting will cover a variety of activities that are held at TJES. The meetings will give parents the opportunity to actively participate and have input into the school's goals and programs.
- An open house is scheduled within the first three weeks of school. For college students enrolling their child during the second semester, representatives from TJES will be available to review this data.
- Monthly calendars, campus newsletter, upcoming events and suggestions on how to work with your child as well as other information will be shared by one or more of the following methods:
 - The Theodore Jamerson Elementary School Website (www.tjes.org)
 - Paper copies sent home with student.
 - Posted on the TJES Facebook page <https://www.facebook.com/tjesteachered>



The following is a list of Parent Family activities/programs offered at TJES:

- Parent-teacher conferences are scheduled two times a year.
- Parent education programs are offered throughout the school year by UTTC
- Literacy training sessions will be scheduled (*information and Flyers at www.tjes.org or Facebook*)
- 21st Century: before & after, school, Saturday learning activities, monthly 21st Century Family Nights (*reading and math training at four of those*)
- Consultation with parents by administrators, teachers, social worker, and or counselor
- Awards Ceremonies including end of the year powwow and recognition day
- Access to TJES library and bookmobile

In the spring a parent survey will be given for feedback in school-wide programs: successes, areas for improvement. We look forward to your suggestions and/or recommendations. This will serve as the annual spring meeting to review the school-wide program, policy and compact. Parents are strongly encouraged to participate. TJES services, curriculum, parent engagement opportunities, attendance, assessment, special education topics, and other data will be reviewed. If you are unable to participate in the parent meeting, these documents will be available at www.tjes.org/parents.html. A hard copy may be obtained at the TJES office. When available, from the State and Bureau of Indian Education the school Adequate Yearly Progress (AYP) status will be mailed to each family, and published in the United Tribes Newsletter.

We invite you to call the school any time during the year to ask any questions you may have or to schedule a visit or meeting. It is our hope that your child/children will have a wonderful experience at our school.



SAFE TOUCH POLICY

1. Staff members and volunteer workers can only touch children and young people:
 - *To prevent imminent injury to a person
 - *To prevent serious damage to property
 - *To encourage or assist
 - *To reinforce physical presence when touch is not resisted or rejected by the child/young person.
2. TJES recognizes that there are times when children/young people are in need of physical reassurance. Workers should feel comfortable with this so long as the child/young person accepts the gesture, is reassured by it, and understands the workers intention.
3. Staff should not encourage children to sit on their laps or lie down on top of them, but staff can encourage them to sit next to them so that they are safely touching if they are in need of reassurance.
4. Workers need to be aware that for children/young people who have suffered abuse, physical contact may have upsetting connotations and result in a negative reaction.
5. Cultural factors are significant with regard to physical contact and a child's/young person's culture needs to be respected.
6. Children/young people with special needs e.g. autistic disorder may be particularly averse to physical contact and need their own personal space.
7. TJES aims to encourage children/young people to learn about appropriate touching. Inappropriate touching by children/young people should be discouraged and where possible the incident should be discussed with the child/young person.

WELLNESS PROGRAM

Theodore Jamerson Elementary School (TJES) recognizes the responsibility TJES has to provide guidance and support to our students regarding healthy lifestyle choices. TJES is committed to provide a school environment that promotes healthy eating and physical activity.

School personnel are encouraged to serve as positive role models to encourage healthy focuses on nutrition, physical activity and emotional wellness with the goals of educating students about making a lifelong commitment to healthy eating and physical activity choices.

Lifelong Wellness Behaviors Students at each grade level will receive consistent nutrition education that teaches the skills they need to adopt healthy eating behaviors. Nutritional/Cultural Activities Nutrition and cultural education activities will be linked to the school health program and involves parents, students, staff and the community. Smart Snack Regulations TJES is committed to providing healthy snacks for its students. All snacks offered



to students during the regular school day meet the nutritional requirements of the “Smart Snacks in School” standards. Physical Education The physical education program at TJES is committed to providing opportunities for students to be physically active. The goal of physical education program is to teach students the knowledge and skills related to specific physical activities as well as the benefits of regular participation in physical activity.

Physical Activity

Students are given 90 minutes each week for physical activity during the school day through physical education classes, daily recess periods, and the integration of physical activity into the academic curriculum.

Punishment:

Teachers and other school and community personnel are encouraged not to use physical activity such as running laps, pushups, etc. or withhold opportunities for physical activity (recess, physical education classes) as a consequence of negative behavior.

School meal guidelines

Aviands Food and Services Management provides healthy, nutritious meals, snacks and vegetables in compliance with the National School Lunch and Breakfast Program. Meals served through the National School Lunch and Breakfast Program will:

- Be appealing and attractive to children
- Be served in a clean and Meet nutritional requirements
- Offer a variety of fresh fruits and vegetables (1%), fat-free milk and chocolate skim milk
- Drinking water is available in all classrooms for student use
- Provide all students with free breakfasts and lunches at the cafeteria

Snack and Celebrations

- All foods and or beverages served to students during the school day or in after-school care will strive to meet the nutrition guidelines and make a positive contribution to children’s diets and health, with an emphasis on serving fruits and vegetables as the primary snack and 100% fruit/vegetable juice, 1% or skim milk or water as the primary beverage.
- Families will be encouraged to provide healthy treats when bringing treats to school for special events (birthdays, holiday parties).
- All foods or beverages, especially those that do not meet the nutrition guidelines will be discouraged as rewards for academic performance or good behavior. Food and beverages (including food served through school meals) not be withheld as a punishment.
- School sponsored events TJES will encourage the service of healthy foods and beverages during school sponsored events outside of the school day.
- Monitoring the principal or designee will ensure compliance with the nutrition and physical activity wellness policy.

McKinney-Vento Program

The McKinney-Vento Act defines homeless children as “individuals who lack a fixed, regular, and adequate nighttime residence.”

In accordance with Part C, Subtitle B of Title VII of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et. Seq.), TJES requires immediate enrollment of homeless students regardless of their lack of records, including, but not limited to birth certificate, immunization records, social security card, Immediate enrollment is defined as the school day after the day the parent/guardian registers a student. The School Counselor will be notified as soon as school personnel are aware of a homeless student and will assist in their enrollment and attendance process.



Student Placement

In accordance with Part C, Subtitle B of Title VII of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et. Seq.), TJES will not isolate, stigmatize or segregate homeless children and youth. Homeless students will be given equal opportunity to participate in classroom and school activities as other students in the district.

School of Origin

In accordance with Part C, Subtitle B of Title VII of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et. seq.), TJES will make every reasonable attempt to keep a homeless student in their school of origin, unless it is contrary to the wishes of the parent/guardian or it is not in the "best interests of the student". If it is not feasible to accommodate the student's school of origin a letter will be sent to the parent/guardian notifying them of this decision. The parent/guardian has the right to appeal this decision.

School of origin is defined as the school where the child or youth last attended when permanently housed or the school in which the child or youth was last enrolled.

OMB Number: 1810-0021 Expiration Date: 07/31/2019

U.S. Department of Education
Office of Indian Education
Washington, DC 20202

TITLE VI ED 506 INDIAN STUDENT ELIGIBILITY CERTIFICATION FORM

Parent/Guardian:

This form serves as the official record of the eligibility determination for each individual child included in the student count. You are not required to complete or submit this form. However, if you choose not to submit a form, your child cannot be counted for funding under the program. This form should be kept on file and will not need to be completed every year. Where applicable, the information contained in this form may be released with Your prior written consent or the prior written consent of an eligible student (age 18 or over), or if otherwise authorized by law, if doing so would be permissible under the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and any applicable state or local confidentiality requirements.

STUDENT INFORMATION

Name of the Child _____

Date of Birth _____

Grade _____

(As shown on school enrollment records)

Name of School _____ TRIBAL ENROLLMENT

Name of the individual
with tribal enrollment: _____

(Individual named must be a descendent in the first or second generation)

The individual with tribal membership is the:

- Child
- Child's Parent
- Child's Grandparent

Name of tribe or band for which individual above claims
membership _____

The Tribe or Band is (select only one):

- Federally Recognized
- State Recognized
- Terminated Tribe (Documentation required. Must attach to form)
- Member of an organized Indian group that received a grant under the Indian Education Act of 1988 as it was in effect October 19, 1994. (Documentation required. Must attach to form)

Proof of enrollment in tribe or band listed above, as defined by tribe or band is:

- A. Membership or enrollment number (if readily available) OR
- B. Other Evidence of Membership in the tribe listed above (describe and attach)

Name and address of tribe or band maintaining enrollment data for the individual listed above:

Name _____

Address _____

City _____

State _____

Zip Code _____



ATTESTATION STATEMENT

I verify that the information provided above is accurate.

Name Parent/Guardian _____

Signature _____

Address _____

City _____

State _____

Zip Code _____

Email Address _____

Date _____

OMB Number: 1810-0021 Expiration Date: 07/31/2019

INSTRUCTIONS FOR THE ED 506 FORM

FOR APPLICANTS:

Purpose:

To comply with the requirements in 20 USC 7427(a), which provides that: "The Secretary shall require that, as part of an application for a grant under this subpart, each applicant shall maintain a file, with respect to each Indian child for whom the local educational agency provides a free public education, that contains a form that sets forth information establishing the status of the child as an Indian child eligible for assistance under this subpart, and that otherwise meets the requirements of subsection (b)" *see page 24 under "Proof of enrollment in tribe or band listed above as defined by tribe or band is:"*.

Maintenance:

A separate ED 506 form is required for each Indian child that was enrolled during the count period.

A new ED 506 form does NOT have to be completed each year. All documentation must be maintained in a manner that allows the LEA to be able to discern, for any given year, which students were enrolled in the LEA's school(s) and counted during the count period indicated in the application.



FOR PARENTS/GUARDIANS:

Definition:

Indian means an individual who is (1) A member of an Indian tribe or band, as membership is defined by the Indian tribe or band, including any tribe or band terminated since 1940, and any tribe or band recognized by the State in which the tribe or band resides; (2) A descendant of a parent or grandparent who meets the requirements described in paragraph (1) of this definition; (3) Considered by the Secretary of the Interior to be an Indian for any purpose; (4) An Eskimo, Aleut, or other Alaska Native; or (5) A member of an organized Indian group that received a grant under the Indian Education Act of 1988 as it was in effect on October 19, 1994.

Student Information:

Write the name of the child, date of birth and school name and grade level.

Tribal Enrollment Information:

Write the name of the individual with the tribal membership. Only one name is needed for this section, even though multiple persons may have tribal membership. Select only one name: either the child, child's parent or grandparent, for whom you can provide membership information. Write the name of the tribe or band of Indians to which the child claims membership. The name does not need to be the official name as it appears exactly on the Department of Interior's list of federally recognized tribes, but the name must be recognizable and be of sufficient detail to permit verification of the eligibility of the tribe. Check only one box indicated whether it is a Federally Recognized, State Recognized, Terminated Tribe or Organized Indian Group. If Terminated Tribe or Organized Indian Group is elected, additional documentation is required and must be attached to this form.

- Federally Recognized-an American Indian or Alaska Native tribal entity limited to those indigenous to the U.S. The Department of interior maintains a list of federally - recognized tribes, which OIE can provide you upon request.
- State Recognized- an American Indian or Alaska Native tribal entity that has recognized status by a State. The U.S. Department of Education does not maintain a master list. It is recommended that you use official state websites only.
- Terminated Tribe- a tribal entity that once had a federally recognized status from the United States Department of Interior and had that designation terminated.
- Organized Indian Group -Member of an organized Indian group that received a grant under the Indian Education Act of 1988 as it was in effect October 19, 1994.

Write the enrollment number establishing the membership of the child, if readily available, or other evidence of membership. If the child is not a member of the tribe and the child's eligibility is through a parent or grandparent, either write the enrollment

number of the parent or grandparent, or provide other proof of membership. Some examples of other proof of membership may include: affidavit from tribe, CDIB card or birth certificate. Write the name and address of the organization that maintains updated and accurate membership data for such tribe or band of Indians.

Attestation Statement:

Provide the name, address and email of the parent or guardian of the child. The signature of the parent or guardian of the child verifies the accuracy of the information supplied. The Department of Education will safeguard personal privacy in its collection, maintenance, use and dissemination of information about individuals and make such information available to the individual in accordance with the requirements of the Privacy Act.

PAPERWORK BURDEN STATEMENT

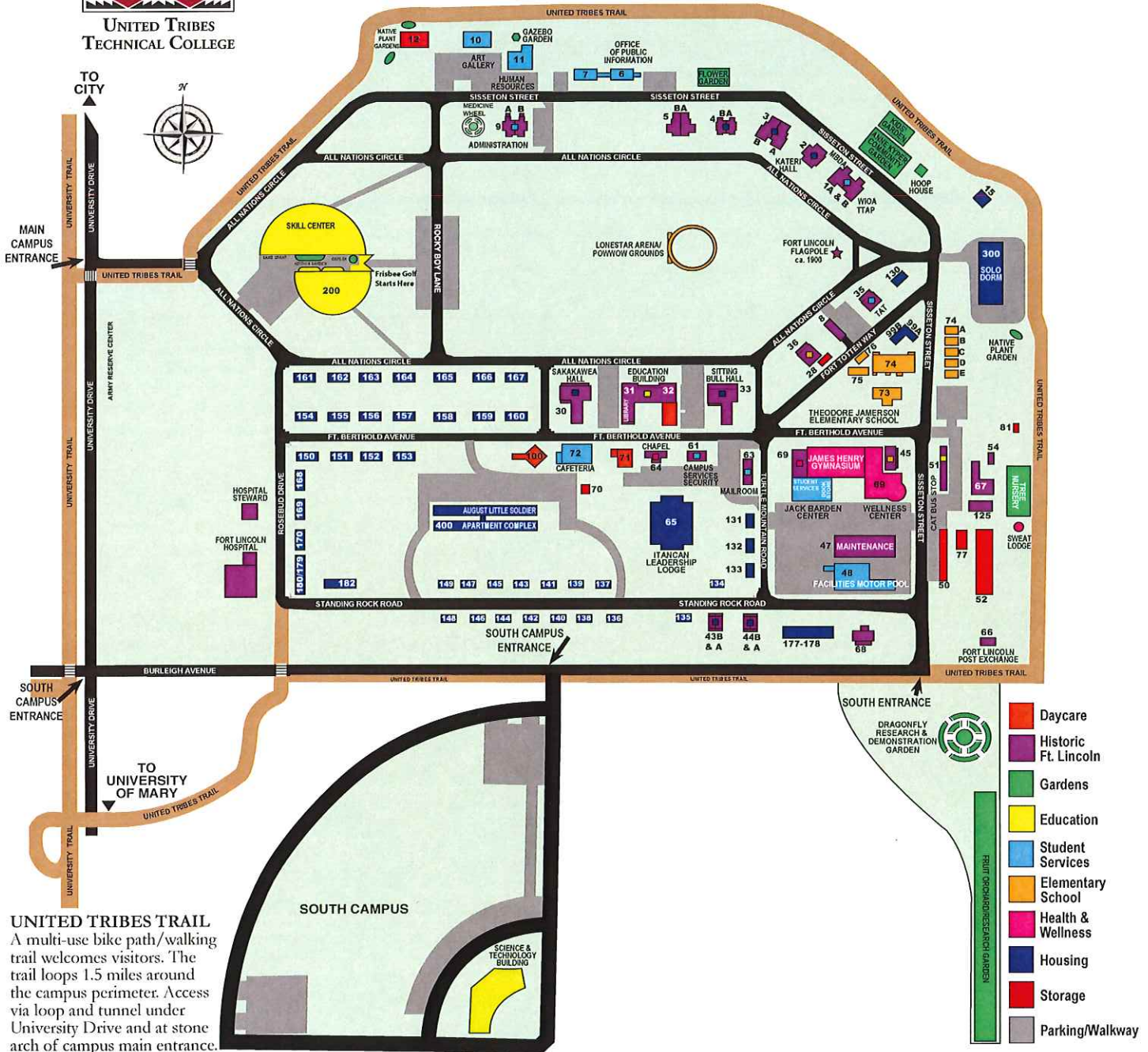
According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1810-0021. The time required to complete this portion of the information collection per type of respondent is estimated to average: 15 minutes per Indian student certification (ED 506) form; including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4651. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: Office of Indian Education, U.S. Department of Education, 400 Maryland Avenue, S.W., LBJ/Room 3W 203, Washington, D.C. 20202-6335.OMB Number: 1810-0021 Expiration Date: 07/31/2019





UNITED TRIBES
TECHNICAL COLLEGE

Campus Map 2017-2018



UNITED TRIBES TRAIL
A multi-use bike path/walking trail welcomes visitors. The trail loops 1.5 miles around the campus perimeter. Access via loop and tunnel under University Drive and at stone arch of campus main entrance.

NORTH CAMPUS

- 1A/B WIOA, TTAP
Office of Institutional Resources
- 2 MBDA
- 3 A/B Kateri Hall
- 4 A/B Student Housing
- 6-7 Office of Public Information
- 9 A/B Administration
Office of the President
Finance
Facilities Director
- 11 Human Resources
- 10 Art Gallery
- 15 Guest House
- 30 Sakakawea Hall
- 31-32 Education Building
Academic Advancement Center
Extended Learning
Children's Dwelling
Disability Support Services
Library
General Education

- Office of institutional Assessment
Teacher Education
- 33 Sitting Bull Hall
- 35 Boys and Girls Club
- 43-44 A/B Student Housing
- 47 Maintenance
- 48 Facilities Motor Pool
- 51 Property & Supply
- 61 VP of Campus Services & Security
- Safety & Security
- 62 Warehouse
- 63 Mailroom
- 64 Chapel
- 65 Itan'can Oyanké Leadership Lodge
- Housing Offices
- 69 James Henry Community Center
- Jack Barden Student Life & Technology Center
- Student Services
Admissions & Recruitment
Career Development

- Financial Aid
Placement & Retention
Registrar
Student Accounts
- Lower Level
Bookstore
Computer Lab
Student Union
- 69 Lewis Goodhouse Wellness Center
Academic & Personal
Counseling
Chemical Health Center
Domestic Violence Advocate
Psychological Services
Strengthening Lifestyles
Student Health Center
- 71 Infant/Toddler Center
- 72 Cafeteria
- 73-76 Theodore Jamerson Elementary School
- 99 A/B Single Family Housing
- 100 Child Development Center
- 130-170 Single Family Housing
- 177-178 Touchstone Lodge

- 179-182 Student Housing
- 200 Skill Center
Automotive Technology
Business Administration
Business Management
Graphic Design
Heavy Equipment Operator
Information Technology
Land Grant Extension
Culinary Arts & Nutrition
Welding Technology
- 300 Solo Dorm
- 400 August Little Soldier Apartments

SOUTH CAMPUS

- Science & Technology Center
Computer Information
Technology
Criminal Justice
Environmental Science & Research
Practical Nursing
Pre-Engineering



UNITED TRIBES
TECHNICAL COLLEGE
THEODORE JAMERSON
ELEMENTARY SCHOOL